

SOCIAL WORKER

DEFINITION

Under general supervision, is responsible for assessing the psychosocial needs of health care/social service program participants and providing counseling, case management and crisis intervention as needed; performs related duties as required.

EXAMPLES OF WORK (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Provides supportive counseling to program participants and their families; assists with coping techniques and bereavement; provides support, motivation and encouragement; assists with making decisions;

Provides crisis intervention, including obtaining supplies and medications, in order to immediately alleviate problems;

Educates program participants and their families about available resources;

Facilitates support groups and conducts follow-up in order to reassess needs and ensure program participants are receiving on-going encouragement and emotional support;

Refers program participants to appropriate agencies and other community resources and assists with applications to services as needed;

Participates in quality improvement activities and performs quality assurance as assigned;

Documents all contact with program participants and other information related to the cases and submits records in a timely fashion;

Participates in interdisciplinary team meetings, agency meetings, continuing education programs, and required staff development offerings;

Conducts comprehensive assessments of patient and family psychosocial issues;

Visits with program participants in such settings as clinics, homes, hospitals or nursing homes;

Formulates treatment plans for program participants;

Serves as an advocate for patients and families in problem solving and by obtaining needed services;

Conducts program outreach activities;

Supervises subordinate personnel such as volunteers and student interns;

Develops and implements training programs and serves as a social work preceptor or field instructor.

MINIMUM QUALIFICATIONS

Possession of a current valid State of Ohio Social Worker License.

Possession of a valid motor vehicle operator's license.

KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of individual and group counseling techniques; considerable knowledge of crisis intervention and problem-solving techniques; considerable knowledge of community service agencies; general knowledge of management and supervisory practices and principles; general knowledge of administrative practices and principles; ability to identify problems, analyze information, and recommend solutions; ability to work effectively with persons from all socio-economic and cultural backgrounds; ability to train and oversee the work of others; ability to accurately assess the social, emotional, and financial needs of program participants; ability to speak and write effectively; ability to develop and maintain effective working relationships with others.

Probationary Period:	365 Days
Examination:	Noncompetitive
Class Code:	1767
Job Family:	Health & Social Services
EEO Job Category:	Professional
Compensation Plan:	AFSCME
Salary:	Range 22-29
Class established:	01-26-79
Current spec:	06-30-03
Commission action taken:	Revise Retitle (Public Health Social Worker Coordinator 07-25-88)
Last reviewed:	06-30-03